

Town of Ajax  
Filming Terms and Conditions

1. Proof of insurance for not less than \$5,000,000.00, naming the Town of Ajax as the additional insured to be supplied to the Economic Development Office.
2. Adequate signage to guide the motorist or public around the site, will be supplied, erected and maintained, as directed by the Road Authority.
3. All barricades, signs and signals shall be to the satisfaction of the Road Authority.
4. Through traffic must be maintained at all times.
5. Traffic may be stopped in any direction for not longer than three minute intervals.
6. Pay duty police officers must be on site when traffic is stopped for any length of time in any direction.
7. Economic Development Office to be notified of all Public roads and properties used for filming or parking. A road occupancy permit will be supplied when required.
8. No permanent or temporary fixtures or road signs may be covered, removed or altered in any way without the express written approval from the Road Authority.
9. Vehicular and pedestrian access to all properties must be maintained.
10. Any required maintenance and the repair of any Public roadway or property will be carried out by the Municipality, at the expense of the applicant.
11. The applicant must, when refuse collection will be interrupted as the result of filming activity, be responsible for making alternate arrangements which are satisfactory to the Municipality and the affected property owners.
12. All vehicles forming part of the production, which exceed the maximum width restrictions of the Highway Traffic Act, shall be escorted to and from the film location by the Police.
13. The applicant shall be responsible for all costs, including lost revenue, associated with the reservation or removal of parking metres.
14. The applicant shall be responsible for the removal of litter and restoration of the event site.
15. Applicants must notify in writing any resident that may or will be affected during the process of filming.
16. Applicants must at all times comply with local regulations regarding parking, restricted areas, fire hydrants unless otherwise specified by the Road Authority.
17. Municipal Noise By-law must be adhered to at all times. Any activity after these hours will require written permission from the Municipality.
18. Be advised the Municipality may be required to enforce the three hour parking by-law in certain residential areas.
19. If the road is to be partially closed, or traffic restricted in any way, it is the responsibility of the applicant to contact the following agencies to inform them as to the dates of commencement and completion of filming.

Durham Region Police Services – (905) 683-9100

Durham Board of Education – (905) 686-2711

Durham Catholic District School Board – (905) 576-6510

Durham Region Transit – David Gooding – (905) 571-5019

Durham Region Transit (Ajax) – Martin Ward – (905) 683-4111 x5807

Ajax Fire Services – (905) 683-4481

**\*\*EMS Fax: (905) 444-2042 \*\*Please fax date, time, duration & location of shoot**

**EMERGENCIES 911**

Town of Ajax Contact – Judy Wight, Economic Development Office at (905) 619-2529 x3231